



INFORMATION FOR SCHOOL GROUPS

Tours MUST start on time. Please be ready to leave your school on time so that you arrive at the Museum 10 minutes before your scheduled tour time. This will ensure that your group has sufficient time to tour the entire Museum.

A confirmation will be sent to you 10 days prior to your visit.

GETTING READY

SUPERVISION: *A minimum of one supervising adult for every ten students/children is required.

Teachers should be sure all chaperones understand their duties before the visit.

Chaperones should:

- *supervise their group and maintain order.
- *stay with their students at all times and help them move quietly through the museum.
- *assist the teacher and docent in providing a positive learning experience.

Please ask chaperones to monitor the entrance to the gift shop so that no more than ten students are shopping at one time.

GUIDELINES

1. DO NOT run in the Museum
2. DO NOT touch anything on display unless you are instructed to do so.
3. DO NOT chew gum, eat or drink in the Museum.
4. DO NOT talk loudly, yell or shout in the Museum.

The above rules apply to students AND their chaperones!
These rules help make everyone's visit an enjoyable experience, and at the same time helps protect the artifacts for future visitors to study and admire.

PARKING

Buses

School buses may park in the public Parking lot on the east side of the Old Courthouse.

Cars

Chaperones are welcome to park in the parking lot on the east side of the Old Courthouse, or parallel park around Courthouse Square.

PICNIC FACILITIES

Open grassy areas are available for fair weather lunches. There are no picnic tables at the Museum.

Located on the water, Wallace Brooks Park is approximately $\frac{3}{4}$ of a mile northeast of the museum at the intersection of Dampier Street and Martin Luther King Drive. The park has picnic and playground facilities.

Please feel free to call Laurie Diestler, Educational Coordinator at 341-6429 for additional information.